



Important information for HYDROGEN DIALOGUE 2023 – Summit & Expo

The following information and guidelines, the "Special Conditions for Participation in HYDROGEN DIALOGUE 2023 – Summit & Expo" and "General Conditions for Participation in Fairs and Exhibitions" included with the application form, and the NürnbergMesse site regulations (hereinafter referred to as General Terms of Business of NürnbergMesse) constitute the contractual basis for participation in HYDROGEN DIALOGUE 2023 – Summit & Expo.

Please note "Information from A-Z".

1. Assembly

Monday, 4.12.2023 8:00 – 18:00

Tuesday, 5.12.2023 8:00 – 18:00

Exhibition stands on which assembly has not been started by 15:00 on Tuesday, 5.12.2023, will be decorated by the organizer at the exhibitor's cost, if they cannot be otherwise disposed of.

Vehicle access to the loading yards is only possible on payment of a **deposit of EUR 100**. The deposit will be refunded if the vehicle leaves the loading yard within the time limits mentioned in item 12.

2. Opening times

Wednesday, 6.12.2023 9:00 – 18:00

Thursday, 7.12.2023 9:00 – 18:00

Exhibitors are admitted to HYDROGEN DIALOGUE 2023 one hour before the opening time each day. The exhibition stands are to be occupied by not later than 15 minutes before the exhibition opens. For security reasons, exhibitors must leave the halls by not later than 30 minutes after exhibition closing time.

Other exhibition stands are not to be visited outside the daily opening times without the permission of the stand holder.

3. Dismantling

Thursday, 7.12.2023 18:00 – 22:00

Friday, 8.12.2023 8:00 – 18:00

Stands are not to be partly or fully dismantled or exhibits removed before the end of the event. Exhibitors contravening this rule are liable to a penalty amounting to 50 % of the stand rent. The exhibition area is to be restored to its original state after dismantling the stand. The exhibitor is responsible for any damage caused by incorrect handling.

The organizer is entitled to dismantle and store the stand equipment and exhibits at the exhibitor's cost if the stand space is not cleared by the end of the official dismantling time.

Vehicle access to the loading yards is only possible on payment of a **deposit of EUR 100**. The deposit will be refunded if the vehicle leaves the loading yard within the time limits mentioned in item 12.

4. Passes for assembly and dismantling staff

Access to the halls during assembly and dismantling times is only permitted with exhibitor passes or separate assembly and dismantling passes. Assembly and dismantling passes can be ordered and registered free of charge at the TicketCenter (Online ExhibitorShop). The assembly and dismantling passes are not valid during the event.

5. Exhibitor passes

Exhibitors and start-ups receive a flat rate of 5 free exhibitor passes for the required stand and service personnel. These passes are valid for the duration of the event as well as for the assembly and dismantling time.

Any additional exhibitor passes needed can be purchased for entitled persons at a price of EUR 50 per item including VAT at the statutory rate. Exhibitor passes can be ordered, registered and managed in the pass management in the TicketCenter.

6. Permanent parking permits

Can be ordered in Online ExhibitorShop.

7. Stand layout

The exhibitor is responsible for stand equipment and decoration. Exhibitors are obliged to decorate their stands carefully and in good taste. Stands which do not conform to the accepted standards will

not be approved by the organizer until the necessary changes have been made. Unacceptable advertising will be similarly affected.

The overriding principle for the design of all exhibition stands is transparency. All open sides of the stand must be freely accessible. This means that at least 50 % of the respective gangway side must not be obstructed by structures or fittings.

The minimum height for exhibition stands is 2.50 m.

The backs of stand partition walls, advertising carriers or other design elements facing neighboring stands and exceeding a height of 2.50 m must be of neutral design and clean and must not contain any text or graphics.

Exhibition stands of 400 m² or more are subject to approval. Use the checklist Stand design/stand construction/fire protection in the Online ExhibitorShop.

The maximum stand height is 4.95m.

Stands are to be provided with an adequate floor covering (e.g. carpet, parquet, PVC) by exhibitors. The name and address of the stand holder are to be clearly indicated on the stand for the full duration of the event.

The exhibitor agrees to erect a 2.50 m high own stand partition on all closed sides of the stand space.

If the exhibitor does not use his own stand partition or a rental stand, own stand partition walls are to be ordered from the ServicePartners. Stand partition walls are available for rental in plastic-coated finish. If a rental exhibition stand is not used, a fascia (0.30 m high) must be fitted on all open sides of the stand space. The fascia can be omitted if the necessary stand quality is assured in some other way.

Stand partition walls, floors, hall walls, pillars, installations, fire-fighting equipment and other permanent hall fixtures must not be pasted over, nailed, painted or damaged in any other way.

The exhibitor is responsible for any damage and will be charged with the cost of repair. Any pillars, installations and fire-fighting equipment located within the stand are part of the allotted stand space and must be accessible at all times.

Floor coverings in the stands are only to be fixed with double-sided adhesive tape (following tapes are to be used: tesafix no. 4964).

If the remains of other adhesive tapes must be removed from the hall floor after the end of dismantling, the cleaning costs will be charged to the exhibitor. The same applies to the remains of carpets etc.

The exhibitor agrees to comply with these conditions. Non-compliance may result in claims for damages by the organizer or the neighboring exhibitors affected.

8. WLAN (Wireless Local Area Network)

Exhibitors may only set up a WLAN (Wireless Local Area Network), if this has been expressly approved in writing by the Exhibitor Servicing Department (see Form P5).

A WLAN used without approval can lead to serious technical disturbances. The exhibitor is liable for damage caused by the operation of a WLAN without approval. The Exhibitor Servicing Department will be pleased to advise on the approval and setting up of a WLAN.

Bisping & Bisping GmbH & Co. KG is the sole supplier of a WLAN infrastructure for commercial use on the NürnbergMesse site. NürnbergMesse grants Bisping & Bisping GmbH & Co. KG exclusive **frequency control over channels 2 to 13 for WLAN in the 2.4 GHz band** for the full-coverage WLAN service on the NürnbergMesse site.

Only **channel 1 in the 2.4 GHz band (2412 MHz)** is available on the NürnbergMesse site for use for all other applications/WLAN networks for both operation by ServicePartners of NürnbergMesse (Bisping & Bisping GmbH & Co. KG) and operation of radio/WLAN networks set up by exhibitors themselves.

NürnbergMesse reserves the right to refuse approvals or not to approve applications for exhibitors' own WLAN networks, depending on the number and physical assignment per hall.

As part of quality assurance measures, both unregistered and approved WLAN networks and WLAN networks with excessive transmit power levels will be identified and the operators notified. These networks may possibly be approved after checking or are to be shut down if requested by NürnbergMesse – there is no legal entitlement to approval.

If no amicable solution is possible, technical measures will be implemented to prevent the illegal operation of such WLAN networks.

9. Exhibitor Kitchen

Exhibitors requiring cold or hot water can use the kitchen set up for this purpose during the event days in hall 10.0.

10. Conference and meeting rooms for press conferences

Conference and meeting rooms of all sizes are available for exhibitor press conferences at the Exhibition Centre Nuremberg. Please inform us of your requirements, and state the date and number of persons. Please coordinate dates for planned press conferences with the NürnbergMesse Public Relations Department:
T +49 9 11 86 06-82 85, Ariana.Brandl@nuernbergmesse.de

11. Traffic and parking regulations

Parking in the immediate vicinity of halls, especially in loading yards and in front of the exits is prohibited for all types of vehicles for the duration of the event. During the assembly and dismantling periods, vehicles may only halt in these areas for loading and unloading.

Access to interior areas/"Messepark" is not possible at all. To prevent possible hindrance to the fire service, vehicles are to be removed immediately on completion of this work and can be parked on the designated parking areas.

Vehicle access to the loading yards is only possible on payment of a **deposit of EUR 100**. The deposit will be refunded if the vehicle leaves the loading yard within the time limits stated below.

Time limits during **assembly**:

- **1 hour** for loading and unloading cars and vehicles **up to 2.8 tons**
- **2 hours** for loading and unloading vehicles **over 2.8 tons**

Time limits during **dismantling**:

Vehicle access to the loading yards on the last day of the event is not possible from 13:00 until approx. 45 min after the end of the exhibition due to delivery of empty containers by the exhibition forwarding agents.

Access is possible:

- **45 min after the end of the exhibition** for cars and vehicles **up to 2.8 tons**
- **1 hours after the end of the exhibition** for vehicles from **2.8 to 7.5 tons**
- **2 hours after the end of the exhibition** for vehicles **over 7.5 tons**

Length of stay:

- **1 hour** for loading and unloading cars and vehicles **up to 2.8 tons**
- **2 hours** for loading and unloading vehicles from **2.8 to 7.5 tons**
- **3 hours** (extension possible) for loading and unloading vehicles **over 7.5 tons**

The exact access times may vary and are notified at the entrance gates.